

Activity	Coronavirus transmission in gaming arenas	Reference No	CRNASPDWIDD010720R2	GAME Retail Ltd. Risk Assessment
Location	Gaming arenas	Assessor (Print)	Sean Widdowson and John Loat	
Date	2 nd June 2020	Assessor (Sign)		

Risk Assessment Scoring RPN = S x L	Severity of hazard (S)		Likelihood of Occurrence (L)		RPN (Risk Priority Number)				
	1	Low: First aid injury/property damage only (inconsequential damage to property)		1	Low: Highly Unlikely (Freak accident)		4	8	12
2	Moderate: Minor consequence (Lost time/light duties injury up to 7 days / Minor damage)		2	Medium: Unlikely (Possible not expected next 12 months)		3	6	9	12
3	High: Major consequence (Over 7 day injury / Damage that stops operations / HSE enforcement)		3	High: Likely (Hazard constant, daily weekly opportunity)		2	4	6	8
4	Significant: Critical consequence (Long term injury/ fatality / HSE Prohibition)		4	Very high: Almost certain (Hazard constant, realised if any control absent)		1	2	3	4
1 to 3: Trivial/Low Ensure controls maintained			4 or 7: Moderate Take action to reduce the risk within 3 - 6 months		8 to 11: Substantial Take action to reduce the risk within 1 months		12 to 16: Intolerable Stop activity immediately		

Step 1	Identify the hazards (Anything with the potential to cause harm)	Step 2	Decide who might be harmed & how	Step 3A	Evaluate & then score the risk with the existing controls
Step 3B	Decide on additional controls needed to reduce risk and then evaluate & score the Risk again. Detail who will action the control measure and when	Step 4	Decide the best method to communicate your findings with those affected & then do so <i>Note additional/removed controls from generic stores risk assessments that staff need to be aware of on the "Amended control measures record" & communicate these with the store team</i>	Step 5	Set initial review date and print

Step 1 Summary of hazard	Step 2 Who and how?	Step 3A			Step 3B							
		Existing Control Measures	Risk			Additional controls needed (Where appropriate)	By when and by whom?	Revised Risk				
			S	L	RPN			S	L	RPN		
Transmission of virus due to close proximity to each other while moving around the store and arena	<p>Employees, Visitors and Contractors, customers</p> <p>Employees, visitors and contractors may spread the virus between them due to their close proximity to each other behind tills or in back areas.</p> <p>Customers may spread the virus between them due to their close proximity to each other while waiting or being seated</p> <p>Employees and customers may spread the virus between them due to their close proximity to each other on the sales floor or at the till points</p> <p>Over-crowding in arenas may cause people to unintentionally become in close proximity to each other</p>	<p>Separate risk assessment for general store and arena COVID transmission completed and all arena and store staff trained on findings</p> <p>Employees trained to ask customers to wear a face mask while being seated at a station</p> <p>POS in place and information on website advising customers to wear a mask while being seated and for the duration of their session</p> <p>Station service and support in place, to allow customers to call staff over to order refreshments at desks or get assistance when needed</p> <p>Wireless PDQs in place to enable payments at desks</p> <p>Employees trained to check and record customers and employees are following policies in relation to COVID during floor walks</p>	3	2	6							0

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			S	L	RPN			S	L	RPN	
Transmission of virus due close proximity of players while seated at gaming arena stations	Customers Customers in the arena could transmit the virus to each other	Desks moved to ensure compliance with current government guidelines (currently at least 1.4m apart centre to centre to create a gap of from 1m plus between players) Where this is not possible, an on-off desk policy in place, creating a minimum 1.9m gap Stations set up to ensure the distance between arena seats back to back when in use is in line with current government guidance Employees trained to brief all customers on the rules of entry and usage of equipment POS in place and information on website advising customers to wear a mask while being seated Employees trained to check and record customers and employees are following policies in relation to COVID during floor walks	3	2	6						0
Transmission of virus via use of shared station equipment	Employees and visitors, and customers Employees, visitors and customers may transmit the virus to each other via the surface of equipment such as mice, keyboards, headsets, chairs, game pads and monitors	Stations to be cleaned between each individual user and cleaning recorded Station signage indicating when a station has been cleaned. Staff trained on procedure for cleaning stations to a high standard and recording completion Customers advised on the website that they can bring their own headset or that they can purchase one in store if they wish Cleaning station provided and employees trained to advise customers advised to use it before being shown to a desk Mouse mats removed from all stations Station use rotated in cycle to ensure longest possible period is left between each use Employees trained to clean station equipment once they have used it to set them up at beginning of the day or to complete updates and maintenance.	3	1	3						0

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			S	L	RPN			S	L	RPN	
Increased risk of virus transmission due to extended booking duration	Employees and customers Customers spending long periods of time in the arena will increase exposure between customers and staff	Removal of all longer duration price incentive, such as passes and memberships Employees trained to limit bookings to a maximum of 2 hours for non-membership customers	3	2	6						0
Increased use of transmission when using communal toilet facilities	Employees and visitors, and customers Communal areas with more intimate and risk of bodily fluid contact may transmit the virus between users	Employees trained to make sure hand wash and sanitiser is available in all toilets Queue markings outside of toilets where needed Toilets cleaned more frequently as part of cleaning schedule Posters placed in toilets to remind users of importance of washing hands for 20 seconds	3	2	6						0
Transmission of virus due to unnecessary presence of potential customers. attending location to make a future booking	Employees and visitors, and customers Customers visiting location to make a future booking when other options are available providing unnecessary opportunity for transmission of virus Potential customers visiting arena to book in when there is no availability providing unnecessary opportunity for transmission of virus	Reconfiguration of customer facing online booking portal, to reflect space and availability accurately Customers encouraged on website to book before ahead of visit, reducing amount of visitation to location	3	1	3						0

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Transmission of virus in other areas or via usage of other equipment	Employees and visitors, and customers Business offerings and hospitality where suitable and sufficient control mitigations cannot be implemented cost effectively pose an increased risk of transmission	Closure of couch coop areas Closures of VR areas Closures of social seating areas Supply of Slush drinks suspended Parties suspended Group events and e-sports suspended Smaller arenas where measures cannot be implemented to remain closed Closure of toilets not easily accessible to the public in some arenas	3	1	3						0
Increased risk of virus transmission while staff provide service and support at stations	Employees and customers Increased risk of transmission when providing technical support at desks Increased risk of transmission when taking payment for goods and services at stations Increased risk of transmission when providing purchased goods at stations	Employees trained to inform and ask customers to stand up and move 1m away if staff have to operate equipment while they are seated at a station Employees trained to wash or sanitise hands before and after providing support using equipment at stations Customers advised on POS that they need to stand back and keep their distance while staff are assisting them Where wireless PDQ's are available employees trained to use tray (laying drinks and other products down at one end of the tray while holding the other) when handing food or PDQ to customer or to ask the customer to move back 1m while they place/collect food/PDQ onto station desk PDQ poles to be used with PDQ machines where available to allow maintaining of social distancing when taking payments All staff provided with personal face shield (Shield to be marked with staff name) and PPE for use when attending stations Employees trained on the use of PPE including limiting use to one individual and marking face shields with their name	3	2	6						0

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Onward transmission of virus by customers and employees that have/may have come into contact with an infected individual	Employees, customers and visitors Further transmission of infection due to the Inability to contact people at risk of infection.	Station clean checklist to detail booking reference and station number on each occasion Employees trained to ensure contact details of customers are up to date on each visit	3	1	3						0
Transmission of virus while booking people in	Employees and customers Customers and employees may transmit the virus to each other while booking into the arena	Perspex "Sneeze" screens in place at tills and reception desks Stickers placed in floor to indicate where customers need to stand when queuing or at the till/reception desk POS displaying customer information and guidance at reception desk Employees trained that where Behind till pod position does not allow for adequate social distancing they should direct customers to store tills following queue and service floor markings to transact booking or other purchases	3	2	6						0
					0						0
					0						0
					0						0

Risk assessment review

- If there are additional controls to be implemented, the latest date for completion should be the review date. Once completed a new review date of +12 months should be added (unless the risk assessment dictates otherwise)
- If there are no additional controls to be implemented then a review date of +12 months should be added (unless the risk assessment dictates otherwise)
- If there is a significant change in the workplace including people affected, or a related incident occurs the risk assessment must be reviewed
- Every 3 years a new risk assessment must be completed

Step 5 Review date	Review completed date	Additional controls completed? Y/N/NA	Reviewed by (Print)	Reviewed by (Sign)	I have read and understand the findings of this risk assessment and agree to comply with the control measures as stated			
					Manager (print & sign)	Manager (print & sign)	Manager (print & sign)	Manager (print & sign)
02/09/20								

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				Existing Control Measures		Risk		Additional controls needed (Where appropriate)		By when and by whom?	Revised Risk		
						S	L				RPN	S	L